



PERSONAL PROPERTY

Status Meeting

May 6, 2010



AGENDA

- FY 2010 PRE-AUDIT TESTING RESULTS
- FY 2010 A-123 AUDIT TESTING RESULTS
- AUDIT ISSUES/ MARY ANN WHITMEYER
- PMO CALENDAR
- OPEN CWIP PROJECTS
- BUBBLE CHART – DEPARTMENT OF COMMERCE
- UPR
- CAPITALIZED ASSETS TO BE DISPOSED
- ADDS EDITS INTERFACE PROCESSING TIME
- PHYSICAL INVENTORY – 1ST and 2nd QTRs
- INVENTORY OF COMPUTER MONITORS
- SUNFLOWER SERVER MOVE UPDATE DATES
- NEW FORM – NF37-509
- OUTSTANDING PPMB ACTIONS



FY 2010 Pre-audit Testing Results PPMB/Cotton & Company



Second quarter pre-audit capitalized assets additions and adjustments testing results:

- 15 out of 19 additions were not processed timely*

	PPMB	Line Office
Untimely Additions Caused by	0	15

*See next page for measurement of timely processing for additions.



FY 2010 Pre-audit Testing Results PPMB/Cotton & Company



The timely processing is measured as followings:

Line Office: The time it takes Line Office to provide PPMB with documentation from the acquisition date.

PPMB: The time it takes PPMB to process the asset into Sunflower after receiving the supporting documentation from Line Office.

CWIP Timeline Policy for CWIP assets: 90 days from the acquisition date

Timeline for Non-CWIP assets: 30 days from the acquisition date



FY 2010 Example of Pre-audit Testing Results: PPMB/Cotton & Company



Take CD0001527832 (untimely processing) for example,

The acquisition date is 10/30/2009; PPMB received the supporting documentation on 2/26/2010; PPMB processed the asset into Sunflower on 3/1/2010.

Line Office submitted the supporting documentation to PPMB 119 days after the acquisition date.

PPMB processed the asset into Sunflower within 3 days upon receipt of supporting documentation.



FY 2010 A-123 Audit Testing Results Phase I and II



A-123 Audit Samples & Results - Capitalized Assets

Line Offices	Additions		Deletions		Leases		Change Useful Life	
	Phase I	Phase II	Phase I	Phase II	Phase I	Phase II	Phase I	Phase II
NESDIS	4	1	1	1	0	0	3	1
NOS	1	0	0	3	0	0	1	0
NWS	3	1	7	1	1	0	1	0
OMAO	3	2	0	1	0	0	3	2
Total	11	4	8	6	1	0	8	3

Phase I: July 2009 - December 2009/ Phase II: January 2010 - March 2010

No Finding Noted.



FY 2010 A-123 Audit Testing Results Phase I and II



A-123 Audit Samples - Accountable Assets

Line Offices	Additions		Deletions	
	Phase I	Phase II	Phase I	Phase II
AGO	2	0	0	0
CAO	2	1	0	0
CIO	1	1	0	0
NESDIS	5	0	5	0
NMFS	4	6	5	4
NOS	5	1	2	2
NWS	6	1	7	4
OAR	1	1	2	0
OMAO	1	2	3	3
Warehouse	0	0	2	0
Total	27	13	26	13



FY 2010 A-123 Audit Testing Results



- Supporting documentation in the Phase II: All supporting documentation is available (electronic or hard copy) and provided to A-123 auditor.
- PPMB could receive potential audit findings for the Phase I from the A-123 auditor; inadequate supporting documentation for accountable asset additions and untimely process for accountable asset deletions. PPMB is following up on the details of findings.
- The Phase II testing will be completed in June.



PMO Calendar (Coming)

May 2010						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
UPR Link: http://titan.rdc.noaa.gov/prop/noaaprop/noaaupr.html Instructions for Capitalized Inventory will be sent out from PPMB						1
2	3	4 Distributing UPR reports to LOs Special BOR Meeting UPR update today	5 UPR Cert Due from PM	6 May LO Meeting PPMB Staff Meeting Sunflower will be unavailable	7 UPR update today	8
9 Sunflower will be unavailable	10 Cut-off date of Financial Reports	11 May Heritage Asset Meeting Run Depreciation UPR update today	12	13 PPMB Staff Meeting	14 Request Heritage Asset data call UPR update today	15
16	17 Financial Reports due to Finance	18 May CWIP Meeting UPR update today	19 BOR Meeting	20 PPMB Staff Meeting	21 UPR update today	22
23	24	25 UPR update today	26	27 PPMB Staff Meeting	28 UPR update today	29
30	31 Memorial Day					



Open CWIP Projects as of 4/29/10 - NESDIS



Activity Title	Estimated Completion Date	Asset Acceptance Date	Activity Manager	Project Manager	Project Status
GOES I-M	9/30/2006		Donna Anderson	Steve Kirkner	There is an adjustment pending CFO signature
Metop Ground System	12/31/2009	10/17/2008	Linda J. Williams	Kirk Liang	Estimated 37-6 was recorded in Sunflower
JASON 2	2/28/2010	7/29/2009	Linda J. Williams	Walid Bannoura	Estimated 37-6 was recorded in Sunflower
JASON GROUND SYSTEM	2/28/2010	7/29/2009	Linda J. Williams	Angelo Wade	Estimated 37-6 was recorded in Sunflower
DCS Acquisition Data Distribution System (DADDS)	4/30/2010	Not Completed	Linda J. Williams	Charles S Bryant	Scheduled to closeout in April 2010

*Note: Information is based on CWIP 306B report as of 4/29/10.

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Open CWIP Projects as of 4/29/10 - OMAO



Activity Title	Estimated Completion Date	Asset Acceptance Date	Activity Manager	Project Manager	Project Status
FSV3	1/15/2010	11/6/2009	Joseph Bohr	Joseph Bohr	Estimated NF 37-6 was recorded in Sunflower
G-IV Instrumentation Upgrades	1/31/2010		Joseph Bohr	Joseph Bohr	No response
FSV4	3/17/2010		Joseph Bohr	Joseph Bohr	No response
FSV2	3/31/2010	7/16/2007	Joseph Bohr	Joseph Bohr	Estimated cost was recorded in Sunflower
Sonar for Long Range Fisheries Research	3/31/2010	Not Completed	Michael D Webb	Frank Colohan	The contract is not completed.
SWATH Vessel Construction	9/17/2010	Not Completed	Joseph Bohr	Joseph Bohr	No response
Oregon II - Major Repair Period	9/30/2010	Not Completed	Mark Ekman	Robert Wilmot	The project will complete on June 2010.



Open CWIP Projects as of 4/29/10 NOS /CFO /CIO



Activity Title	Line Office	Estimated Completion Date	Asset Acceptance Date	Activity Manager	Project Manager	Project Status
NCSII ENC - IUSD	NOS	9/30/2009		Julia Powell	Julia Powell	No more invoices; Ready to close out.
END TO END RESOURCE MANAGEMENT SYSTEM	OCFO	9/30/2010* (9/30/2009)	Not Completed	Debra Rodgers	Shelby Blythe	NF37-6 will be submitted upon completion of the project.

* New estimated completion date from the Activity Manager

(): Original Estimated completion date



CY 2010 Bubble Chart

Personal Property Management Actions



Bureau	OS	BEA	BIS	EDA	ESA	MBDA	NTIA	NTIS	CENSUS	ITA	NIST	PTO	NOAA	OIG
	Charles	Landefeld	Hill	Walters	White	Hinsen	Gomez	Borzino	Groves	O'Neill	Gallagher	Kappos	Lubchenco	Zinser
Validation of Property Critical Element in FY 2010 Performance Plans	03/2010	03/2010	03/2010	03/2010	03/2010	03/2010	03/2010	03/2010	03/2010	03/2010	03/2010	03/2010	03/2010	03/2010
Impanel Property Boards of Review (PBRs)	05/2010	05/2010	05/2010	05/2010	05/2010	05/2010	05/2010	05/2010	05/2010	05/2010	05/2010	05/2010	05/2010	05/2010
Bureaus A-123 Staff Assisted Visit					√	√				√		√		
FY 2010 100% of Property Officials Complete Refresher Certification Program	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010
FY 2010 PBR Completions	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010
FY 2010 100% Inventory /Certification of all Personal Property	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010	09/2010

Positive Change = ↑
 Negative Change = ↓

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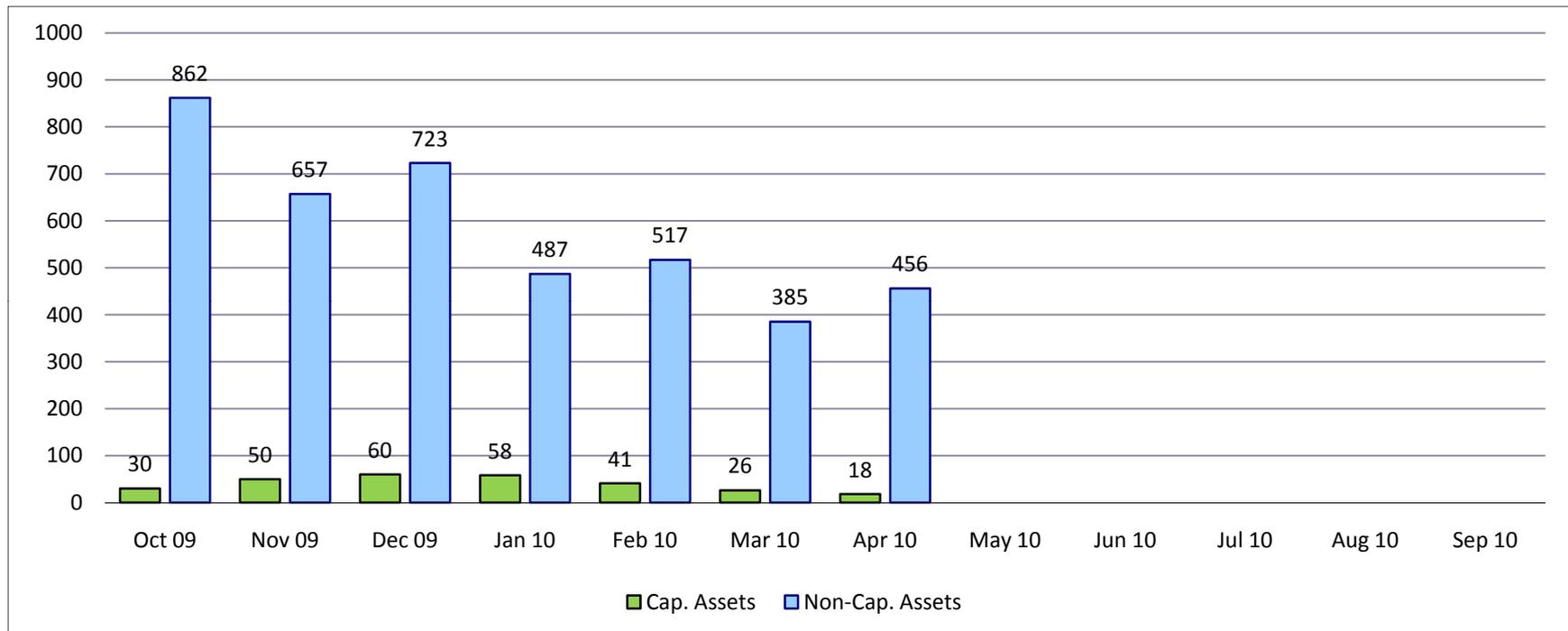
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FY 2010 UPR

Number of Records



	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10	Jul 10	Aug 10	Sep 10
Capitalized Assets	30	50	60	58	41	26	18					
Non Cap. Assets	862	657	723	487	517	385	456					
TOTAL	892	707	783	545	558	411	474					

PPMB is in the process of revising UPR reconciliation; CWIP payments will be separated once finalized.

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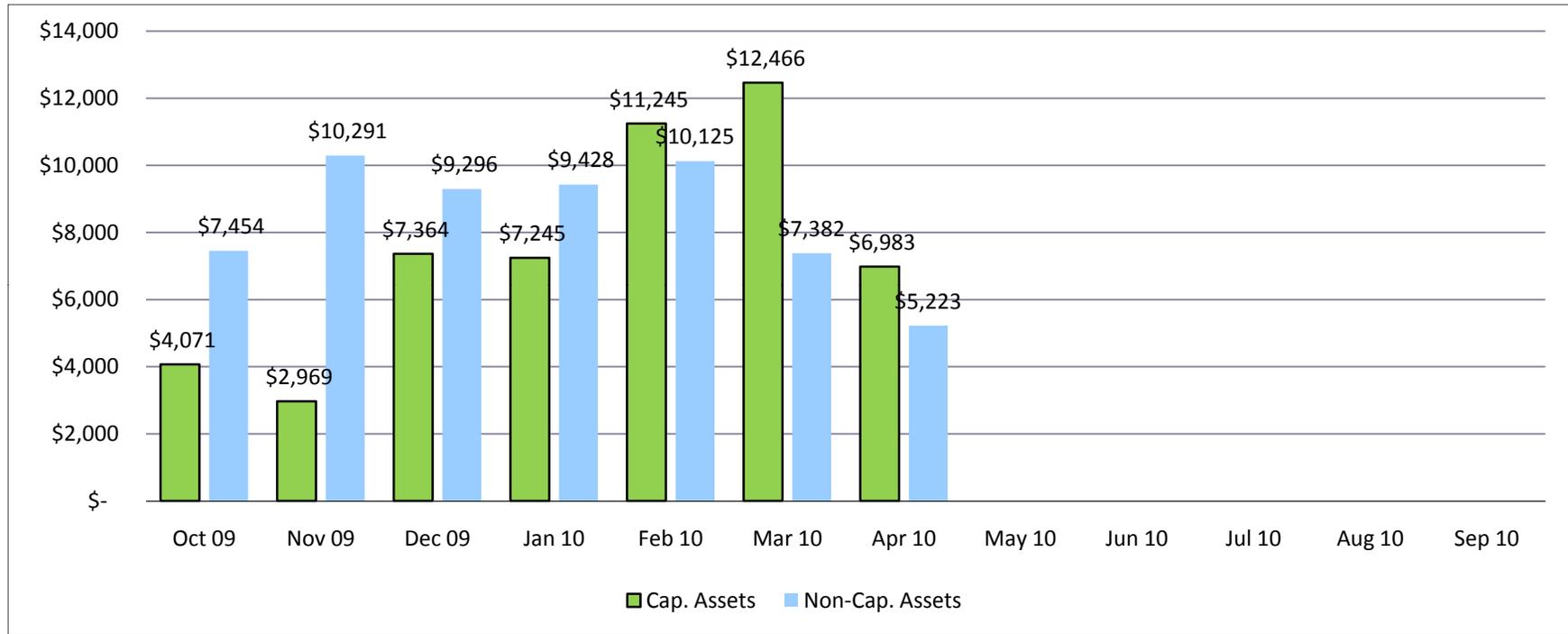
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FY 2010 UPR

Dollar Value



	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10	Jul 10	Aug 10	Sep 10
Capitalized Assets	\$4,071	\$2,969	\$7,364	\$7,245	\$11,245	\$12,466	\$6,983					
Non Cap. Assets	\$7,454	\$10,291	\$9,296	\$9,428	\$10,125	\$7,382	\$5,223					
TOTAL	\$11,525	\$13,260	\$16,660	\$16,673	\$21,370	\$19,848	\$12,206					

Amounts are in thousand.

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Aged UPR as of 4/30/10



Line Office	0 - 30 days old		31 - 60 days old		61 - 90 days old		91 + days old		TOTAL	
	#	\$	#	\$	#	\$	#	\$	#	\$
AGO	3	\$34,291	0	\$0	0	\$0	0	\$0	3	\$34,291
CAO	0	\$0	0	\$0	0	\$0	2	\$15,791	2	\$15,791
CFO	1	\$29,931	0	\$0	0	\$0	1	\$567	2	\$30,498
CIO	2	\$15,615	0	\$0	1	\$826,835	1	\$677	4	\$843,128
GC	3	\$1,592	0	\$0	1	\$5,995	2	\$3,337	6	\$10,924
NESDIS	8	\$3,229,321	0	\$0	0	\$0	0	\$0	8	\$3,229,321
OMAO	14	\$483,355	3	\$426,753	6	\$688,569	2	\$80,285	25	\$1,678,961
NMFS	89	\$274,905	39	\$126,664	26	\$71,023	35	\$382,914	189	\$855,506
NOS	21	\$40,548	4	\$89,516	1	\$209	2	\$59,443	28	\$189,717
NWS	68	\$154,078	13	\$40,276	5	\$282,564	18	\$3,979,926	104	\$4,456,844
OAR	60	\$325,751	16	\$51,011	5	\$49,202	13	\$418,501	94	\$844,465
PPI/SP	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
USAO	3	\$4,993	1	\$1,367	0	\$0	5	\$9,909	9	\$16,268
WFM	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
TOTAL	272	\$4,594,379	76	\$735,587	45	\$1,924,397	81	\$4,951,350	474	\$12,205,713

Aging of UPR transactions with 0-30 days old has improved from 48.7% in March to 57.4% in April; however, aging of UPR transactions with 61-90 days old need improvement; the number of transactions increased from 26 in March to 45 in April.

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UPR Certification Process as of 5/6/10



LO	January	February	March	April due on 5/5/10
AGO	Yes	Yes	Yes	
CAO	Yes	Yes	Yes	Yes
CFO	No	No	Yes	
CIO	Yes	Yes	Yes	
GC	Yes	Yes	Yes	
NESDIS	Yes	Yes	Yes	Yes
NMFS	No	No	No	
NOS	Yes	Yes	Yes	Yes
NWS	Yes	Yes	Yes	
OAR	Yes	Yes	Yes	Yes
OMAO	Yes	Yes	Yes	Yes
PPI	No	No	Yes	Yes
USAO	No	No	No	
WFM	Yes	Yes	Yes	Yes

April Status will be updated upon receipt of UPR certifications.



Capitalized Assets to be Disposed as of 4/30/10 (Excess Assets)



Item #	Barcode #	Line Office	Region	Excess Date*	Acquisition Value	Current Status
1	CD0000909649	CIO	NOAA-WHS	02/17/10	\$703,021.00	The asset was reported to GSA; awaiting documentation from GSA to process the disposal.
2	CD0000385415	NESDIS	NORFOLK	12/11/09	\$532,252.00	same as #1
3	CD0000663057	NESDIS	NORFOLK	12/11/09	\$210,000.00	same as #1
4	CD0001068888	NESDIS	NOAA-WHS	01/12/10	\$401,265.50	same as #1
5	CD0001068872	NESDIS	NOAA-WHS	01/12/10	\$401,265.50	same as #1
6	CD0000503516	NMFS	NORFOLK	6/3/2009**	\$252,077.00	The asset is in process of local disposal.
7	CD0000503514	NMFS	NORFOLK	6/3/2009**	\$345,764.00	same as #6
8	CD0000536075	NMFS	SEATTLE	12/30/2009**	\$391,488.00	The asset will be reported to GSA.
9	CD0001531227	OAR	BOULDER	2/2/2010**	\$395,024.00	PPMB is waiting instructions from DOC.

* Excess Date is a date when NOAA warehouse/ Line Office Representatives approved excess requests.

** The date when the property custodian reported excess request.

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Capitalized Assets Identified for Board of Review



Item #	Barcode #	Line Office	Region	Acquisition Date	Acquisition Value	Asset Location	Current Status
1	CD0000909408	NWS	NORFOLK	05/27/99	\$244,560.00	CARIBOU, ME	Awaiting corrective action plan from the Property Manager.
2	CD0000779358	NWS	HQS	05/20/97	\$239,355.00	SILVER SPRING, MD	same as #1.
3	CD0000779353	NWS	HQS	03/26/97	\$438,299.00	SILVER SPRING, MD	same as #1.
4	CD0000802935	OAR	BOULDER	05/21/98	\$3,679,075.00	BOULDER, CO	PPMB is waiting instructions from DOC.
5	CD0001440337	OAR	BOULDER	06/20/05	\$1,625,466.00	BOULDER, CO	same as #4.
6	CD0000909452	NWS	SEATTLE	07/26/00	\$265,971.68	SEATTLE, WA	same as #1.

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FY 2010 Adds Edits Interface Processing Time



Line Offices	Weighted Average Processing Time by LO *							No. of Transactions to be Processed as of 4/30/10
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	
AGO	3	6	6	20	8	3	3	0
NESDIS	4	3	3	3	5	3	4	1
NMFS	2	2	3	10	11	8	1	74
NOS	3	2	4	6	16	6	4	12
NWS	4	3	5	4	11	3	1	92
OAR	2	2	4	5	9	3	4	23
OCAO	4	4	5	11	41	4	10	0
OCFO	7	2	2	9	2	7	2	0
OCIO	6	2	6	2	3	5	5	0
OGC	4	5	16	6	2	3	2	0
OMAO	4	2	2	6	9	3	3	60
PPI	9	0	0	0	0	0	1	0
USEC	4	1	10	7	2	8	8	8
WFM	13	1	3	0	25	2	20	0
Average Processing Days/ Total	4	2	4	5	10	4	2	270

*Processing time includes transactions for computer monitors.

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FY 2010 Physical Inventory

1st QTR as of 4/30/10



Line Office	Total PC	Complete	Received but Incomplete	Extension was Requested	Delinquent	Open Resolution Items	# of Lost Assets	Loss Rate
AGO	6	6	0	0	0	0	0	0.00%
OCAO	17	17	0	0	0	0	6	0.58%
OCFO	7	7	0	0	0	0	8	0.73%
OCIO	16	16	0	0	0	0	32	1.53%
WFM	5	5	0	0	0	0	1	0.15%
Total	51	51	0	0	0	0	47	



FY2010 Physical Inventory

2nd QTR as of 5/6/10



Line Office	Total PC	Complete	Received but Incomplete	Extension was Requested	Delinquent	Open Resolution Items	# of Lost Assets	Loss Rate
OAR	56	48	8	0	0	240	172	1.13%
NESDIS	46	46	0	0	0	0	63	0.39%
NMFS	150	149	1	0	0	1	506	1.74%
NOS	57	57	0	0	0	0	148	1.00%
Total	309	300	9	0	0	241	889	

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Inventory of Computer Monitors as of 5/3/10



Total Monitors in Sunflower: 24,004

Total Number of Errors: 4,207

Total Monitors Ready to Process into Sunflower:
1,534*

* Due to Sunflower migration, these assets are on hold for processing.



Sunflower Server Move Update Dates



The Sunflower Personal Property Management System will be unavailable beginning Thursday, May 6, 2010 at 7:00 p.m. Eastern time until Tuesday, May 11, 2010 at 8:00 a.m. Eastern time, due to the server migration.



New NF37-509 Form



NOAA Form 37-509 is available at
<http://www.corporateservices.noaa.gov/~noaafoms/eforms/NF37-509.pdf>

Both CD-509 and NF 37-509 are acceptable
for Capitalized Assets Transactions.