

DOC has upgraded the physical inventory tool – MobileTrak – to the latest version, MobileTrak 4.6. While the functionality remains similar, there are some significant enhancements which include:

1. **New version of SyncLink:** Users can now download all the relevant reference data for selection in the lists of values in MobileTrak – Managers (Bureaus/Regions), Stewards (Custodial Areas), People, and Catalogs can be downloaded to the scanner for easy selection from lists of values.
2. **New Load Groups:** Load groups are now based on a Date/Time stamp rather than Scanner ID. For example, the load group BCR-030409035219 stands for March 04, 2009 03:52:19.  
**Important Note:** Because of this, users should now run the physical inventory reports directly out of SyncLink.
3. **New menu item in MobileTrak:** “Asset Read” is now used to record resolutions (this menu item was formerly called “Record Resolutions”).
4. **Ability to update asset information:** Users can now update asset information directly on the scanner using MobileTrak – including but not limited to Catalog information, People information, and Serial Number.
5. **Selection of data from lists of values:** Instead of typing in reference information, users can now select values from lists of reference data, thus minimizing the risk of entering incorrect data in the scanner.
6. **New Form in Sunflower:** “Difference Detail by Asset” – found in the “Barcode” menu – enables users to compare asset information in Sunflower Assets to what was input during the scanning process. This not only shows differences in the data, but will allow anyone set up as an Approver to approve these updates so that they are reflected on the asset record.
7. **New Reports:** Two new reports provide the ability to compare changes to assets made in the scanner:
  - a. **Updates Made Through Inventory** - Provides a historical look at changes made to assets through the barcode scanner process. You can either run the report for an individual asset or for a number of uploads over a given period of time. This can be accessed through the “Barcode” menu.
  - b. **BCR Upload Differences Detail by Asset** - Enables you to compare asset information in Sunflower to what was input during the scanning process. This not only shows differences in the data, (as noted in the records with the Modified column marked with a Y), but will allow the Approver to determine which records should be updated. This report can also be run from the “Differences Detail By Asset” form by clicking the **Print Report** button at the bottom of the form. This report provides a line-by-line comparison of the original (current) Sunflower database information and what was entered through the barcode scanner (As Recorded).